**Extended Writing Task: A Job Application**

*You are Chris Wong. Write an application letter of approximately 400 words to apply for the position in the job advertisement below.*

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| **Sales Associate - Fashion & Accessories****Aftera Fashion** is a newly established company that owns and operates retail businesses in luxury brands, fashion and accessories.  Our flagship store will open in Causeway Bay and carry top-tier international labels with the latest trends and designs. We take pride in our employees and offer attractive benefits through competitive packages. We invite dynamic individuals to join in the growth of our company.**Requirements*** Secondary 6 or above
* Solid retail experience in luxury brands, preferably gained in high-end fashion
* Strong fashion sense and passionate in providing excellent customer service
* Responsible, presentable and excellent interpersonal skills
* Good command of spoken English and Chinese (both Cantonese and Mandarin)
* Immediate availability preferred

We offer an attractive remuneration package to the right candidate. Interested parties please send a letter of application in Word format to Billy CHAN, Personnel Manager, the Human Resources Department, 13/F, Lucky Building, Kowloon, by mail. |

*Include the following points in the letter.*

* state the purpose of the letter;
* describe your education background and work experience related to the job;
* state why you would like to apply for the post and work in this company; and
* state your availability for an interview and provide your contact details.

**END OF QUESTION**